

**MEDICAL CONTROL BOARD  
EASTERN AND WESTERN DIVISIONS  
EMERGENCY PHYSICIANS FOUNDATION**

The regularly scheduled meeting of the Medical Control Board was held, pursuant to Oklahoma Statute, Title 25 & 307.1 on Wednesday, May 13<sup>th</sup>, 2020 10:00 am via videoconference.

**NOTICE AND AGENDA** for the regularly scheduled meeting of the Medical Control Board of the Emergency Physicians Foundation, Eastern and Western Divisions, was posted in the Office of the Deputy City Clerk of Tulsa, Tuesday, May 12<sup>th</sup>, 2020 and in the Office of the City Clerk of the City of Oklahoma City on Tuesday, May 12<sup>th</sup>, 2020 more than 24 hours prior to the time set for the regularly scheduled meeting of the Medical Control Board.

1. **Roll Call** disclosed a quorum at 10:05 am and the meeting was called to order by Dr. Chad Borin.

MEMBERS PRESENT:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

OTHERS PRESENT:

Dr. Jeffrey Goodloe, OMD  
Dr. Curtis Knoles, OMD  
Matt Cox, OMD  
Michael Kisler, EMSA  
John Graham, EMSA  
Zachery Sinsheimer, EMSA  
Frank Gresh, EMSA  
Bryan Jones, EMSA

Kimberly Hale, OMD  
David Howerton, OMD  
Johnna Easley, EMSA  
Duffy McAnallen, OMD  
Heath Wright, EMSA/AMR  
Jeremy Coombs, EMSA  
Tyler Wedman, EMSA  
James Winham, EMSA

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**2. Review and Approval of January 2020 MCB Meeting Minutes**

MOTION: Dr. David Smith

SECOND: Dr. Barrett Bradt

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

**3. EMSA President Report**

Mr. Jim Winham, EMSA President, reviewed AMR contractor compliance with response times for the months of February 2020 and March 2020 in the Eastern and Western divisions.

Mr. Winham went on to say the ESO project had been put on hold due to COVID-19 but has reopened over the last week and they are beginning to bring the team back together to continue work on it.

Mr. Winham also added that call volume has dropped recently, and they are experiencing trends unlike any they have seen in the last 20 years. He said all EMS staff is getting evaluated prior to and after their shifts to ensure they are as healthy as possible. All authority is working from home and he anticipates that to last until the end of the summer but may continue until the end of the year. He said they have a good stockpile of PPE that they share with all area departments that need them and are disinfecting daily. He added that Telehealth is up and running and has been effective in helping patients.

**4. Chief Medical Officer Report**

Dr. Goodloe said he is continuing to send out weekly emails related to COVID-19 to all staff and stated he is working diligently to stay focused and informed on new COVID-19 information.

Dr. Knoles stated they have placed the HandTevy kits on hold during COVID-19 to prevent additional cleaning and allowing EMS staff to focus their education on COVID-19.

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**5. Review and Approval of Protocol**

- **17B: Table: Categorization of Hospitals**

David Howerton said the Integris Portland Campus, formerly known as Deaconess Hospital, is being recategorized as a free-standing Emergency Department.

MOTION: Dr. Barrett Bradt

SECOND: Dr. David Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

- **Tactical Emergency medical Services Protocol**

Dr. Knoles said this protocol was updated to verify medications and equipment is up to date. They did not change anything of significance.

MOTION: Dr. David Smith

SECOND: Dr. Keri Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

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**6. Review and Approval of MCB/OMD Clinical Administrative Policy**

- **AOP: Camera Policy**
- **AOP: Purchasing Policy**

Dr. Knoles said there were no major changes in these policies except to review and update dates.

MOTION: Dr. Russell Anderson

SECOND: Dr. David Gearhart

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

**7. Review and Approval of Chief Medical Officer Contract – Fiscal Year 2020-2021**

MOTION: Dr. Barrett Bradt

SECOND: Dr. David Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

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**8. Review and approval of Promotion of Dr. Curtis Knoles to Associate Chief Medical officer effective July 1, 2020**

MOTION: Dr. Keri Smith

SECOND: Dr. David Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

**9. Review and Approval of MCB/OMD Fiscal year 2020-2021 Budget**

MOTION: Dr. David Smith

SECOND: Dr. Barrett Bradt

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

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**10. Review and Approval of January and February 2020 MCB Financial Statements**

MOTION: Dr. Barrett Bradt

SECOND: Dr. David Gearhart

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Jeffrey Dixon  
Dr. David Gearhart  
Dr. Karyn Koler  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith  
Dr. Mike Smith

**11. Information Items**

Dr. Goodloe recommended to the board to change our virtual meetings from using the LifeSize platform to the Zoom platform for future Medical Control Board meetings.

**12. New Business**

**13. Next Meeting – July 8, 2020**

**14. Adjournment**

Upon Motion by Dr. Chad Borin, the Medical Control Board voted to adjourn the meeting at 10:59 am.

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Approved By:  
David Smith, MD  
MCB Secretary

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Date Approved: