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To: All Emergency Medical Dispatchers, Emergency Medical Responders,

EMTs, EMT-Intermediates, Advanced EMTs, Paramedics, Executives, Chiefs, Officers, Administrative Personnel and MCB Physicians in the

EMS System for Metropolitan Oklahoma City & Tulsa

From: David S. Howerton, NRP

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Re: New Executive Assistant in MCB/OMD

We are distinctly pleased to announce that Jennifer Jones is now at work as the MCB/OMD Executive Assistant. Jennifer has a distinguished career in executive assistance work, including very high level position experience at Chesapeake Energy. We are confident we have selected the right administrative professional to best support the important work of our EMS system.

Effective immediately, please address all correspondence previously and routinely sent to the MCB/OMD Executive Assistant to Jennifer at jonesj@emsa.net. The main office number of the MCB/OMD in Oklahoma City remains 405-297-7173 and the address also remains at 1111 Classen Drive, Oklahoma City, OK 73103.

Please join us in making Jennifer feel welcome as you meet her in the coming days and weeks.

Thanks for your time in reviewing this communication. Stay safe on the streets!