

**MEDICAL CONTROL BOARD  
EASTERN AND WESTERN DIVISIONS  
EMERGENCY PHYSICIANS FOUNDATION**

The regularly scheduled meeting of the Medical Control Board was held, pursuant to Oklahoma Statute, Title 25 & 307.1 on Wednesday, May 9th, 2018 10:00 am at the following locations:

EMSA Eastern Division Headquarters in the Conference Room  
1417 N. Lansing Avenue, Tulsa, OK

EMSA Western Division Headquarters in the Conference Room  
1111 Classen Drive, Oklahoma City, OK

**NOTICE AND AGENDA** for the regularly scheduled meeting of the Medical Control Board of the Emergency Physicians Foundation, Eastern and Western Divisions, was posted in the Office of the Deputy City Clerk of Tulsa, Tuesday, May 8, 2018 and in the Office of the City Clerk of the City of Oklahoma City on Tuesday, May 8, 2018 more than 24 hours prior to the time set for the regularly scheduled meeting of the Medical Control Board.

1. **Roll Call** disclosed a quorum at 10:01 am and the meeting was called to order by Dr. Mike Smith.

MEMBERS PRESENT:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

MEMBERS ABSENT

Dr. Brandon Boke  
Dr. Jeffrey Dixon

OTHERS PRESENT:

Dr. Jeffrey Goodloe, OMD  
Dr. Curtis Knoles, OMD  
Jennifer Jones, OMD  
David Howerton, OMD  
Duffy McAnallen, OMD  
Matt Cox, OMD  
Jamil Rahman, OMD  
Jim Winham, EMSA  
Ryan Woodard, OCFD  
Jeremy Coombs, AMR  
Russell Martin, AMR  
Sonny Geary, AMR  
Health Wright, AMR  
Michael Kisler, AMR

Chief Michael Baker, TFD  
Bryon Schultz, AMR

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**2. Review and Approval of March 2018 MCB Meeting Minutes**

MOTION: Dr. Chad Borin

SECOND: Dr. David Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

ABSENT

Dr. Brandon Boke  
Dr. Jeffrey Dixon

**3. EMSA President Report**

Mr. Winham gave compliance, late call graph, exclusion summary, and destination hospital reports for February and March 2018.

**4. Medical Director Report**

Dr. Goodloe shared that the divert reports are posted for MCB physician review and asked that each MCB physician closely review the data for their represented hospital.

Dr. Goodloe shared that Jim Winham had been appointed as the EMSA CEO/President by the EMSA Board of Trustees.

Dr. Goodloe reviewed the Airway Taskforce and what the committee is currently reviewing. Training has been a discussion for the group, along with equipment selection process and involvement from front line crews. Jeremy Coombs, AMR Director of Operations- Western Division, commented on the review of the airway equipment and how the task force went through the process of reviewing the equipment.

Dr. Goodloe shared that the OMD staff gathered for a two-day retreat April 3<sup>rd</sup> and 4<sup>th</sup>. The staff reviewed projects and budget for the upcoming fiscal year. Dr. Goodloe prepared and reviewed employee evaluations with all OMD staff individually with merit based salary increases for the upcoming 2018-2019 fiscal year.

Dr. Goodloe stated that the contractual education conference that is funded by AMR will be held October 8<sup>th</sup>-10<sup>th</sup>, 2018 at the Hilton Garden Inn Conference Center in Edmond, OK. The conference will consist of a Airway Management & Pediatrics with guest speaker Dr. Peter Antevy, with an instructor course on the Handtevy System of pediatric

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dosing for emergency medications. Dr. Goodloe welcomed the MCB members to attend as well as speak on airway topics.

Dr. Goodloe updated the board on several projects including cardiac arrest database and the MCB/OMD app for phones/tablets.

**Assistant Medical Director Report**

Dr. Knoles noted the importance of being prepared for house fire injuries and drownings, citing those that have already occurred in calendar year 2018.

**5. Review and Approval of Protocols 3L, 10M, 12E 16W, 17A, and 17B**

Dr Goodloe shared the following changes recommended to the MCB:

Protocol 3L: Mechanical Ventilation Adult (Effective 6/1/18) Changes to the current treatment protocol: The Custom Field was placed in the protocol to show the setting for Cardiac Arrest when the ventilator is in use.

Protocol 10M: Conductive Energy Weapon Related Management - Adult & Pediatric Changes to the current treatment protocol: A new addition to the “Treatment Priorities” under #7. Return the probe to law enforcement. Added to the EMR/EMT box – If the Probe is removed do not discard, ensure safe return to law enforcement for evidence.

Protocol 12E: Cyanide Adult & Pediatric Changes to the current treatment protocol: Under the AEMT box; removed Consult OLMC and made administration of Hydroxocobalamin as a standing order for pediatrics. Pediatric: Hydroxocobalamin 70 mg/kg IVPB TO A MAX of 5 grams in 15 minutes – Administer without delay

Protocol 16W: Hydroxocobalamin (CyanoKit) Changes to the current protocol: Under Dosage: removal of OLMC Consult and updated: Cyanide - Pediatric (12E) The pediatric dose is 70 mg/kg IVPB administered over 15 minutes. Safe use of CYANOKIT ® has not been well established in children. However, if clinically indicated the benefit outweighs the risk.

Protocol 17A: Destination Determination Protocol was updated to include a Neonatal Medical Patient destination determination. Destination determination is based on neonatal medical patients of less than or equal to 30 days of life. Determination is based on unstable or stable neonatal patients with criteria listed on page 17A.7.

Protocol 17B – Table: Categorization of Hospitals (Effective 6/1/18) Several updated to this protocol to include name changes, neonate categorization added, and updated levels of emergency services for several facilities. Saint Francis- Ped. Trauma to Level II; Integris Health Edmond – Adult Stroke to Level III; Norman Regional – Trauma to Level

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II; Norman Regional HealthPlex – Trauma to Level III and Level I Cardiac Arrest Center.

MOTION: Dr. Chad Borin

SECOND: Dr. David Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

ABSENT

Dr. Brandon Boke  
Dr. Jeffrey Dixon

**6. Review and Approval of MCB 2018-2019 Budget**

Dr. Goodloe stated that the MCB made no changes to the ALS CQI Subsidy cost per Paramedic and/or per EMT-I/AEMT for 2018-2019. The OMD expenses are staying mostly the same with a slight increase of up to a 4% merit base pay increase for OMD staff not including Dr. Goodloe or Dr. Knoles. Response Vehicle (OMD2) for David Howerton will be replaced in the 2018-2019 fiscal year budget as it is 8 years old.

MOTION: Dr. Chad Borin

SECOND: Dr. Barrett Bradt

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

ABSENT

Dr. Brandon Boke  
Dr. Jeffrey Dixon

**7. Review and Approval of Vacation Policy**

Dr. Goodloe explained that the addition to the vacation policy is one that is adopted from the EMSA vacation policy. The vacation policy would allow OMD staff to cash in up to 40 hours of vacation time per year, maintaining at least 80 hours of vacation time in their accrued vacation time bank.

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MOTION: Dr. Chad Borin

SECOND: Dr. Keri Smith

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

ABSENT

Dr. Brandon Boke  
Dr. Jeffrey Dixon

**8. Review and Approval of February and March 2018 MCB Financial Statements**

Jennifer Jones shared the financial statements. Sand Springs Fire Department and Fire Medic Group have yet to turn in their CQI subsidy funds to our office.

Dr. Goodloe explained that the legal fees for the year have already exceeded what we anticipated due to the EMSA lawsuit brought by the federal government. OMD personnel supplied MCB meeting minutes, MCB/OMD annual reports and information related to CQI cases as approved by the MCB legal counsel to Stephen Dean's attorney as required by law.

MOTION: Dr. John Nalagan

SECOND: Dr. Barrett Bradt

Aye:

Dr. Roxie Albrecht  
Dr. Russell Anderson  
Dr. Barrett Bradt  
Dr. Mark Blubaugh  
Dr. Chad Borin  
Dr. Keri Smith  
Dr. David Smith  
Dr. Mike Smith  
Dr. John Nalagan

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Dr. Brandon Boke  
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**9. Tulsa Police Department Training Program on Strangulation Injuries – Kathy Bell, RN**

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**10. Discussion about Delivery of EMSA Patient Care Reports in ED**

Dr. Mike Smith stated that the St John PCR issue was addressed and the issue investigation found routing of the PCR going to medical records which is hard to get back to the ED.

Dr. David Smith asked if the EMSA PCR was being produced within 30 minutes after ED delivery of the patient. Dr. Mike Smith stated that they did not know since they had been going to medical records.

The MCB has asked that a report be run by EMSA to see how and where the PCR reports are being delivered along with the time that the PCR is being delivered. Mr. Winham commented that the health information exchange is working very well and that the Cloverleaf-EPIC interface is coming along.

**11. Information Items**

Dr. Mike Smith wished Jennifer Jones a very Happy Birthday.

**12. New Business**

Dr. Goodloe reminded the MCB of the upcoming conference in October that was discussed earlier in the meeting. The MCB members are welcome to propose a topic to present.

David Howerton shared that the OSDH is requesting to present on NEDOCS at the next MCB meeting in July.

**13. Next Meeting – July 11, 2018**

**14. Adjournment**

Upon Motion by Dr. Russell Anderson and seconded by Dr. Mike Smith, the Medical Control Board voted to adjourn the meeting at 12:12pm.

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Approved By:  
David Smith, MD  
MCB Secretary

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Date Approved: