

**MEDICAL CONTROL BOARD  
EASTERN AND WESTERN DIVISIONS  
EMERGENCY PHYSICIANS FOUNDATION**

The regularly scheduled meeting of the Medical Control Board was held, pursuant to Oklahoma Statute, Title 25 & 307.1 on Wednesday, July 3<sup>rd</sup>, 2024, 09:00 am at EMSA Administrative Offices located at 6205 S. Sooner Road, Oklahoma City, OK 73135 and 1417 N. Lansing Avenue, Tulsa, OK 74106, linked via videoconference.

**NOTICE AND AGENDA** for the regularly scheduled meeting of the Medical Control Board of the Emergency Physicians Foundation, was posted in the Office of the Deputy City Clerk of Tulsa, Monday, July 1<sup>st</sup>, 2024, and in the Office of the City Clerk of the City of Oklahoma City on Monday, July 1<sup>st</sup>, 2024, more than 24 hours prior to the time set for the regularly scheduled meeting of the Medical Control Board.

1. **Roll Call** disclosed a quorum at 09:00 am and the meeting was called to order by Dr. Russell Anderson.

MEMBERS PRESENT:

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith

MEMBERS ABSENT:

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

2. **Review and Approval of May 2024 MCB Meeting Minutes**

A motion was made and seconded to approve the minutes of March 2024 MCB Meeting.

AYE:

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith

ABSENT:

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

NAY:

None

The motion is passed.

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**3. Oklahoma City Fire Department Report – Chief Richard Kelley**

No report was given during this MCB meeting.

**4. Tulsa Fire Department Report – Chief Michael Baker**

No report was given during this MCB meeting.

**5. EMSA President Report – Johna Easley**

Operational compliance is at or above 90% on Priority 1 responses for 5 months in both divisions. There is stabilization now in operations and an increased focus on clinical quality and educational services. Simulation center of excellence accreditation is being pursued by EMSA. There is also a focus on benchmarking and quality improvement by the EMSA Clinical Services Department. The stated goal is to make EMSA the employer of choice for EMTs and Paramedics across the nation. There will be a “Simulation Week” celebration in September. There will be construction of a “simulation room” at EMSA in both Oklahoma City and Tulsa, based upon benchmarking multiple simulation centers at healthcare locations in both Oklahoma and Texas. There will be real world environment incorporation, using video of hospital rooms and on-scene dynamics per Mike Wilson, Director of Clinical Services for the EMSA Western Division.

**6. Chief Medical Officer/Associate Chief Medical Officer Reports**

Dr. Goodloe updated the MCB on activities completed by the OMD team in the interim since the May MCB meeting.

Dr. Goodloe updated the MCB that the FY 24-25 budget for the EPF/MCB/OMD is now approved by the City of Oklahoma City (City Council) by unanimous consent agenda vote yesterday. The City of Tulsa (City Council) will act upon the budget at its July 17<sup>th</sup> meeting.

Dr. Goodloe updated the MCB on field administrations of low titer O+ whole blood in metropolitan OKC, now with over sixty in the first 17 months of the program, with all but three administrations (early in the program) meeting clinical criteria. This reflects a 94% case selection per clinical protocol. Implementation of field administration of low titer O+ whole blood in metropolitan Tulsa starts today, July 3<sup>rd</sup>, partnering with EMSA, TFD, Saint Francis Hospital Trauma Services, St. John Medical Center Trauma Services, and Our Blood Institute. The same protocols, process, and equipment that has proven successful in metropolitan OKC is now utilized in metropolitan Tulsa, with an expansion to females between the ages of 15 and 51. Dr. Goodloe presented the comments and

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supporting slide materials from the National Whole Blood Summit in San Antonio last month. OMD members attending were David Howerton, Duffy McAnallen, Matt Cox, Anna Bailey and Dr. Goodloe.

Dr. Goodloe also updated the MCB on recent additional data continuing to support utilization of BLS ambulances for 911 response, with desirable performance in the three variables of key interest: return to hospital red lights and sirens, ALS ambulance assist activation, and unstable vital signs. Additional Medical Priority Dispatch System determinant codes consistent with established patient safety predictors were approved at the last MCB meeting and are included.

Dr. Goodloe also updated the MCB that OKCFD now has two ambulances in service 24/7, Medic 21 and Medic 34, responding to Priority 1 and Priority 2 calls assigned via the EMSA 911 communication center.

MCB physicians received the divert reports from EMSA for the months of April 2024 and May 2024.

**7. Review and Approval of MCB/OMD Clinical Administrative Policy**

**Clinical Errors Event Reporting**

**Controlled Substances**

**Documentation Policy**

**EHR Completion Policy**

**Hospital Medical Services Capacity Overload Temporary Alterations to Clinical Standards General Orders**

**System Continuing Education**

Dr. Goodloe presented the MCB the OMD recommendation to re-affirm these policies. These are due to review and any needed revision at this time in the usual two year policy review cycle per MCB/OMD policy. No needed revisions are identified at this time by the OMD team.

A motion was made and seconded to reaffirm the MCB/OMD Clinical Administrative Policies listed above.

**AYE:**

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith

**ABSENT:**

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

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Dr. Keri Smith

NAY:

None

The motion is passed.

**8. Review and Approval of MCB/OMD Operational Administrative Policy**

- Camera Use Policy**
- Contracts Policy**
- Driving Policy**
- Educational Reimbursement**
- Employee Evaluations**
- HIPAA Policy**
- Protocol Handling Timeline**
- Purchasing Policy**
- Sick Leave**
- Vehicle Policy**
- Vehicle Equipment List**
- Vendor Eligibility**

Dr. Goodloe presented the MCB the OMD recommendation to re-affirm these policies. These are due to review and any needed revision at this time in the usual two-year policy review cycle per MCB/OMD policy. No needed revisions are identified currently by the OMD team.

A motion was made and seconded to reaffirm the MCB/OMD Operational Administrative Policies listed above.

AYE:

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith

ABSENT:

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

NAY:

None

The motion is passed.

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**9. Review and Approval of Dr. Patrick Cody as Assistant Chief Medical Officer – Mobile Integrated Healthcare Programs**

Dr. Goodloe highlighted the OMD oversight and support for Mobile Integrated Health (MIH) programs, referencing the request that the MCB hire Dr. Patrick Cody as Assistant Chief Medical Officer – Mobile Integrated Health Programs to come later in the meeting.

A motion was made and seconded to adopt the recommended hire of Dr. Patrick Cody as above.

AYE:

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith

ABSENT:

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

NAY:

None

The motion is passed.

**10. Review and Approval of April 2024 and May 2024 MCB Financial Statements**

Dr. Goodloe presented the financial statements to the MCB, discussing revenue and expenses for the tenth and eleventh months of FY 2023-2024.

A motion was made and seconded that the MCB approve the April and May 2024 MCB Financial Statements.

AYE:

Dr. Russell Anderson  
Dr. David Gearhart  
Dr. Jeffrey Johnson  
Dr. John Nalagan  
Dr. David Smith  
Dr. Keri Smith

ABSENT:

Dr. Chad Borin  
Dr. Barrett Bradt  
Dr. Amanda Celii  
Dr. Justin Davis

NAY:

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None

The motion is passed.

**11. Information Items**

**12. New Business**

**13. Next Meeting – September 4<sup>th</sup>, 2024**

**14. Adjournment**

Upon Motion by Dr. Russell Anderson, the Medical Control Board voted to adjourn the meeting at 10:09 am.

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Approved By:  
Keri Smith, MD  
MCB Secretary

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Date Approved: